

85th

Annual Meeting

Basic Standards – Building the
Foundation for a New Millennium



July 16 – July 20, 2000

*Omni Richmond Hotel
Richmond, Virginia*

Basic Standards

Building the Foundation for a New Millennium

Each of you is cordially invited to attend and participate in the 85th Annual Meeting of the National Conference on Weights and Measures on July 16 – July 20, 2000. The meeting will be held at the Omni Hotel in Richmond, Virginia, within two blocks of the James River. Richmond is located in an area of the state that is rich in Colonial and Civil War history.

The Annual Meeting is the last step in the Conference's due process. It gives our members an opportunity to participate in debate and influence issues before the voting sessions on Wednesday and Thursday. The Annual Meeting gives state and local weights and measures officials the opportunity to vote on laws and regulations related to weights and measures that will directly impact the citizens of their respective jurisdictions. The Standing Committees have spent countless hours developing the issues by taking input from our regulatory and industry members. As a result of this process, these issues will be presented to the membership at the Annual Meeting for a vote.

The registration process will be handled in the same manner as last year. This mailing contains your conference registration and basic meeting and hotel information. The National Institute of Standards and Technology will be mailing out Publication 16 containing detailed information on committee reports and recommendations for the Conference's consideration. Committee reports may be amended at the Annual Meeting; this is another reason for you to attend.

Although we will have a busy week at the Annual Meeting, there will be opportunities to relax with friends and family. Historic Yorktown, Williamsburg and Jamestown are all only 45 miles away. I am sure you will also want to take advantage of the many social activities the conference will provide throughout the week.

I look forward to seeing you at the Annual Meeting in Richmond. With your participation, this will be one of the best conferences ever.

G. Weston Diggs
NCWM Chairman

The Annual Meeting affords all attendees the opportunity to offer comments to the committees about items printed in the Interim Reports. In addition, it provides all voting delegates with an opportunity to vote on committee recommendations.

Attendees frequently include:

- State Weights and Measures (W & M) Directors
- State W & M Inspectors
- Local W & M Officials, both county and city
- Industry representatives
- Federal Agencies
- Allied Organizations
- Consumer Organizations
- Retailers
- Food Processing Industry Representatives

Full Conference Fee Includes:

- Chairman's Reception
- NCWM and Associate Member Special Event — Bowling Party
- Continental Breakfast – Sunday through Thursday

Chairman's Reception

Sunday, July 16, 2000 • 6:30 p.m. to 8:00 p.m.

Join fellow meeting attendees and guests for an evening of fun as we celebrate the beginning of the 2000 NCWM Annual Meeting.

Bowling Party

Wednesday, July 19, 2000 • 4:30 p.m. to 9:00 p.m.

Join us for a night of fun and games at Hanover Lanes. Special activities include a bowling tournament between the regional Weights and Measures offices, a tour of the bowling facility, use of the billiards room, and a game room chock full of fun and exciting games. Enjoy a southern BBQ buffet while participating in these activities.

Buses to the bowling alley will depart the Omni Hotel at 4:30 p.m.

Cost: This event is included in the full registration fee.
\$30 for guests, children over 12 and retired weights & measures officials.

Guests and retired weights & measures officials must pre-register for this event by June 15. Children under age 12 do not have to pay but they must be pre-registered. Please be sure to include your registration and payment with the Registration form.

The Omni Richmond Hotel is located at the James Center off I-95 in the heart of Richmond's financial district. The Omni's address is 100 South 12th Street, Richmond, VA 23219.

To make your hotel reservations, call the Omni directly at (804) 344-7000 and mention that you are with NCWM to receive the special conference rate.

Room Rates:	\$115	Single Occupancy (plus tax)
	\$125	Double Occupancy (plus tax)
	\$140	Triple Occupancy (plus tax)
	\$155	Quad Occupancy (plus tax)

Hotel Reservation Cut-Off Date: June 23, 2000

The Omni Richmond Hotel is an integral part of the James Center, a magnificent office, hotel, restaurant, and retail complex in the heart of the financial district. Just outside the doors of the hotel is the Shockoe Slip, Richmond's historic restaurant and shopping district. The hotel is within walking distance of other areas of interest, such as the State Capitol and Governor's Mansion. (For further tourist information, contact the Tourism Office at 804-786-4484.) Each guestroom features a color TV, oversized bathroom, iron and ironing board, hairdryer, coffee maker and mini-bar. The hotel also has a health club, indoor-outdoor swimming pool, business center, and valet parking.

Check-in time is 3:00 p.m. and check-out time is 12:00 noon.

The Omni Richmond Hotel is located eight miles from the airport. It is recommended that guests requiring transportation from the airport utilize Groome Transportation. The cost one way, per person, is \$13, and this charge may be added to the guest room bill upon arrival at the hotel. Inform the Groome Transportation driver that you will be paying by Omni voucher. The cost for a taxi is approximately \$23. Valet parking is available for all registered guests with cars at \$12 per night.

Questions about NCWM's Annual Meeting or any of the special/guest events can be directed to the NCWM office at (240) 632-9454. Office hours are from 8:30 a.m. – 5:00 p.m. (Eastern Daylight Savings Time). Or you may email your questions to: lditizio@mgmtsol.com

This is your opportunity to influence standards for weights and measures issues that will affect each and every one of us -- attend NCWM's Annual Meeting!

A separate Guest Tour registration form is included in this brochure. Register for the Guest Tours by sending the Guest Tour registration form and payment to the NCWM office. All tours will have a guide and include entry fees and transportation by deluxe motorcoach. Tours are limited — sign up early. Reservations and your payment must be received at the NCWM office by June 15, 2000.

Old Richmond Today

Monday, July 17, 2000 • 9:00 a.m. to 12:00 noon

This 3-hour city tour is an excellent introduction to downtown Richmond. Departing the Omni Hotel at 9:00 a.m., participants will begin with a riding tour overview of Richmond's historic sites and restored neighborhoods (including Church Hill, Court End, the Fan, and Monument Avenue), the Pyramid at Hollywood Cemetery, and Civil War sites. The group will then tour the interior of the Virginia State Capitol, designed by Thomas Jefferson.

Cost: \$30 per person/based on 25 minimum passengers

Richmond's Historic Houses

Tuesday, July 18, 2000 • 9:30 a.m. to 1:00 p.m.

During this 3½ hour tour, participants will visit two of Richmond's most beautiful and historic homes. Departing the Omni Hotel at 9:30 a.m., the tour will first feature Wilton Museum, an impressive 18th century Georgian mansion built by William Randolph III in 1753. Wilton was visited by such notables as George Washington and Lafayette, and contains a room that has been called one of the most beautiful rooms in the country. The group will then tour Agecroft Hall, built in the 1920s as a reconstruction of the original Agecroft Hall built in England in the 15th century. Agecroft is decorated with artifacts reflecting 17th century England and 20th century Richmond.

Cost: \$35 per person/based on 25 minimum passengers

Richmond's Gardens

Wednesday, July 19, 2000 • 9:00 a.m. to 12:15 p.m.

This 3-hour tour will take participants to two of Richmond's most beautiful garden settings. Departing the Omni Hotel at 9:00 a.m., the group will visit Lewis Ginter Botanical Gardens, which features acres of spectacular gardens including eight main garden areas and a wetland environment teeming with wildlife. The group will then tour Maymont House and Gardens. This visit will feature Italian gardens and an arboretum encompassing 200 species of trees and shrubs, as well as an interior tour of Maymont House, the palatial Victorian estate of Major and Mrs. James H. Dooley.

Cost: \$35 per person/based on 25 minimum passengers

Preliminary Meeting Agenda

**This schedule is subject to change.*

Saturday

4:00 p.m. – 9:00 p.m. Voluntary Program Assessment Work Group

Sunday, July 16

Standing Committees' Agenda Review

9:30 a.m. – 10:00 a.m. Joint Session – All Standing Committees
10:00 a.m. – 2:00 p.m. NCWM Board of Directors
10:00 a.m. – 4:00 p.m. Administration and Public Affairs Committee
10:00 a.m. – 5:00 p.m. Laws and Regulations Committee
10:00 a.m. – 6:00 p.m. Specifications and Tolerances Committee
2:00 p.m. – 5:00 p.m.* NTEP Committee (*closed session, by invitation only)

Other Meetings

7:30 a.m. – 10:00 a.m. Scale Manufacturer's Association
8:00 a.m. – 10:00 a.m. Meter Manufacturers Association Meeting
8:00 a.m. – 9:00 a.m. OIML TC8 Meeting
9:00 a.m. – 10:00 a.m. OIML TC 7/9 Meeting
9:00 a.m. – 12:00 noon Gasoline Pump Manufacturers' Association
10:00 a.m. – 5:00 p.m. Metrology Subcommittee Meeting
3:00 p.m. – 5:00 p.m. American Petroleum Institute
4:00 p.m. – 5:00 p.m. National Ass'n of State Departments of Agriculture
6:30 p.m. – 8:00 p.m. Chairman's Reception

Official Session

8:00 a.m. – 11:30 a.m.

Larry Hatfield, Presiding Officer
Director, Regulations/Inspections, State of KY

8:00 a.m. – 8:30 a.m.

Orientation for New Members

(This session is especially recommended to help new members become acquainted with the organization and procedures of the National Conference on Weights and Measures.)

Wes Diggs, Conference Chairman
Supervisor, Products and Industry Standards, VA Dept.
of Agricultural & Consumer Services, State of VA

Frances Holland, Chairman, Associate Membership
Committee & Consultant, Southern Enterprises

Gilbert M. Ugiansky, Executive Secretary
Chief, Office of Weights and Measures, NIST

Standing Committee Open Hearings

8:30 a.m. – 9:00 a.m.

NCWM Board of Directors
Wes Diggs, Chairman

9:00 a.m. – 9:45 a.m.

NTEP Committee
Aves Thompson, Chairman
Division Director, Division of Measurement
Standards/CVE, State of AK

9:45 a.m. – 11:30 a.m.

Specifications and Tolerances Committee
Monty Hopper, Chairman
Director, Kern Co. Weights & Measures, State of CA

1:00 p.m. – 4:00 p.m.

Standing Committee Open Hearings
Charles Bruckner, Presiding Officer
Director, Bureau of Ride & Measurement Standards,
Department of Agriculture, State of PA

1:00 p.m. – 3:00 p.m.

Committee on Laws & Regulations
Stephen Morrison, Chairman
Chief Deputy Sealer, San Luis Obispo Weights and
Measures, State of CA

3:00 p.m. – 4:00 p.m.

Committee on Administration and Public Affairs
Richard Philmon, Committee Chairman
Program Manager, Dept. of Agriculture, State of IL

Other Meetings

11:00 a.m. – 12:30 p.m.

Industry Committee on Packaging and Labeling

4:00 p.m. – 5:30 p.m.

Associate Membership Committee

7:00 p.m. – 9:00 p.m.

Metrology Subcommittee Meeting

Chairman's Address

Announcement of Awards

Tuesday, July 18

Technical Sessions

8:30 a.m. – 11:15 a.m.

Richard Philmon, Chairman, A&P Committee, Presiding
Program Manager, Dept. of Agriculture, State of IL

8:30 a.m. – 9:30 a.m.

Presentation on the Retail Motor-Fuel Program Self-Assessment Checklist

Richard Philmon and Ross Andersen, Acting Director,
Bureau of Weights and Measures, State of NY

9:30 a.m. – 10:30 a.m.

Presentation on Using the Internet to Publicize Your Program

David Frieders, Director, San Francisco City and
County Weights and Measures, State of CA

10:30 a.m. – 11:15 a.m.

Update on the National Training Program and the Certified Instructor Program

Richard Philmon, Program Manager, Dept. of
Agriculture, State of IL

Other Meetings

9:00 a.m. – 11:30 a.m.

Metrology Subcommittee Meeting

General Session

1:00 – 3:00 p.m.

Call to Order

Wes Diggs, Conference Chairman, Presiding

Invocation and Pledge of Allegiance

Mike Hile, Conference Chaplain
Director, Bureau of Standards, State of AR

Introduction

Gil Ugiansky, NCWM Executive Secretary
Chief, Office of Weights and Measures, NIST

President's Address

Other Meetings

3:00 p.m. – 6:00 p.m.

Metrology Subcommittee Meeting

Wednesday, July 19

Addendum Sheets to the Interim Reports of the Standing Committees will be available no later than 9:00 p.m. on Tuesday evening at the Registration Desk for all registered delegates. **These addendum sheets amend the reports in Publication 16, identify the Consent Calendar, and should be used with each report during the voting session.**

Regional Association Meetings

8:30 a.m. – 12 noon

Northeastern Weights & Measures Association

8:30 a.m. – 12 noon

Southern Weights & Measures Association

8:30 a.m. – 12 noon

Western Weights & Measures Association

8:30 a.m. – 12 noon

Central Weights & Measures Association

(continued on next page)

Other Meetings

7:00 a.m. – 8:30 a.m.

Metrology Subcommittee Meeting

1:00 p.m. – 3:30 p.m.

General Session – Voting

The Voting Sessions are held this afternoon and Thursday morning. Please note that committee chairpersons reserve the right to group items and select their sequence for presentation for voting. There will be no break between committee reports; registrants should plan to attend an entire voting session to ensure their presence when items of interest are likely to be under consideration.

Clark Cooney, Presiding Officer
Field Operations Manager, Dept. of Agriculture, State of OR

Description of Voting Procedures

Bruce Adams, Parliamentarian
Metrology Manager, Weights and Measures
Division, State of MN

Voting on Committee Reports

Administration and Public Affairs Committee

Richard Philmon, Committee Chairman

Laws and Regulations Committee

Stephen Morrison, Committee Chairman

Specifications and Tolerances Committee

Monty Hopper, Committee Chairman

4:30 p.m. – 9:00 p.m.

Bowling Party Special Event

BUSES DEPART HOTEL AT 4:30 P.M.

9:00 a.m. – 12 noon

General Session – Voting (continued)

Damon Slaydon, Presiding Officer
Deputy Director, Weights & Measures, State of TX

Voting on Committee Reports

National Type Evaluation Program Committee

Aves Thompson, Committee Chairman

Board of Directors

Wes Diggs, Chairman

Nominating Committee

Aves Thompson, Committee Chairman

Resolutions Committee

John Tillson, Committee Chairman

Treasurer's Report

J. Alan Rogers, Conference Treasurer
Program Manager, Weights and Measures,
State of VA

Closing Ceremony

Changing of the Gavel

Wes Diggs, Outgoing Chairman

New Chairman's Message

Louis Straub, Incoming Chairman

Benediction

Mike Hile, Conference Chaplain

Other Meetings

10:00 a.m. – 1:00 p.m.

Remanufactured Device Task Force

Annual Meeting Registration Form

Call the Omni Hotel directly at 804-344-7000 to make hotel arrangements.

1 Please print or type all information. Make additional copies for each person registering.

Last Name _____ First Name _____

NCWM ID # _____ Nickname for Badge _____

Title _____

Organization/Jurisdiction _____

Address _____

City _____ State/Province _____ Zip/Postal Code _____

Phone _____ FAX _____ E-Mail _____

☐ I require vegetarian meals at NCWM's Annual Meeting. ☐ I require special accommodations to fully participate.

2 Registration Fees (please check appropriate box)

	<u>ADVANCED REGISTRATION</u> <u>By June 15</u>	<u>AFTER 6/15 & ON-SITE</u> <u>After June 15</u>
NCWM Current Members*	<input type="checkbox"/> \$200	<input type="checkbox"/> \$250
Non-members	<input type="checkbox"/> \$275	<input type="checkbox"/> \$325
Retired Weights & Measures Officials	<input type="checkbox"/> complimentary	<input type="checkbox"/> complimentary

(*Your registration fee does NOT include your membership dues. The new membership year is Oct. 1 – Sept. 30. You will be mailed a dues invoice on July 1.)

3 ☐ YES, I will attend the special event Bowling Party on Wednesday evening. This outing is complimentary to all who register for the full fee (this does NOT include retired W&M officials)

☐ The following people will also participate in the Bowling Party on Wednesday evening:

_____ # of people (age 12 and over) x \$30/person = \$ _____ (deadline to make reservations: 6/15)

Name(s) of guests: _____

☐ NO, I will not be attending the special event Bowling Party on Wednesday evening.

Cancellation Policy: Cancellations for NCWM's Annual Meeting and/or the Bowling Party received by 6/15/00 are subject to a 15% cancellation fee. Cancellations received after 6/15/00 are subject to a 50% cancellation fee.

Confirmations: Confirmations will be sent if reservations and full payment are received by 6/15/00.

4 Method of Payment

NCWM accepts MasterCard, VISA, American Express, checks and cash. Make checks payable to NCWM in U.S. funds only. Don't forget to add any money due for the Bowling Party in your total below.

\$ _____ registration fees + \$ _____ Bowling Party special event = \$ _____ TOTAL DUE

☐ Registration Fees enclosed or Charge to: ☐ VISA ☐ MasterCard ☐ American Express

Card # _____ Exp. Date _____

Signature _____

5 Two Easy Ways to Register

Mail to: NCWM, 15245 Shady Grove Rd. # 130
Rockville, MD 20850

FAX 24 hours a day to: (301) 990-9771
Include MasterCard, VISA or AmEx info.

Guest Tour Registration Form

1 Please print or type all information. Tickets will be available at the NCWM Registration Desk.

Last Name _____ First Name _____
 Address _____
 City _____ State/Province _____ Zip/Postal Code _____
 Phone _____ FAX _____ E-Mail _____
 Spouse/Guest of _____ ☐ I require special accommodations to fully participate.

2 Registration Fees • *Reservations and payment must be received by June 15*

	PRICE	QTY	TOTAL
Monday, July 17 • Old Richmond Today • 9:00 a.m. - Noon	\$30 x	_____	\$_____
Tuesday, July 18 • Richmond's Historic Houses • 9:30 a.m. - 1 p.m.	\$35 x	_____	\$_____
Wednesday, July 19 • Richmond's Gardens • 9:00 a.m. - 12:15 p.m.	\$35 x	_____	\$_____
TOTAL DUE			\$_____

Cancellation Policy: Cancellations received by 6/15/00 are subject to a 15% cancellation fee. Cancellations received after 6/15/00 cannot be refunded but substitutions may be made on-site. **Confirmations:** Confirmations will be sent if reservations and full payment are received by 6/15/00. **Tours Include:** Deluxe Motorcoach Transportation, Professional Tour Guides and Admissions. Meals are on your own. **Tour Departure:** All tours depart from the Omni Hotel. Please arrive 15 minutes prior to printed departure time.

3 Method of Payment

NCWM accepts MasterCard, VISA, American Express, checks & cash. Checks: payable to NCWM in U.S. funds only.

☐ Registration Fees enclosed *or* Charge to: ☐ VISA ☐ MasterCard ☐ American Express

Card # _____ Exp. Date _____

Signature _____

4 Two Easy Ways to Register

Mail to: NCWM, 15245 Shady Grove Rd. # 130
 Rockville, MD 20850

FAX 24 hours a day to: (301) 990-9771
 Include MasterCard, VISA or AmEx info.